

McGinnis Institute of Beet Sugar Technology Beet Sugar Engineer School

PROSPECTUS FOR THE 2025 SESSIONS

DoubleTree by Hilton
One Wenonah Park Place
Bay City, MI 48708

Engineer School – 2nd Year
Monday, October 27 – Thursday, October 30, 2025

The McGinnis Institute of Beet Sugar Technology (MIBST) is sponsored by the Beet Sugar Development Foundation (BSDF). MIBST is a self-sustaining school of beet sugar manufacturing technology.

Beginning in 2024, a BSDF member company(ies) will host Engineer school. The meeting location will rotate from year to year. Michigan Sugar Company will host Engineer School in 2025. In addition, Ed Swenson has been named the 2025 Engineer School Director.

Purpose

The purpose is to instruct beet sugar company employees and other technologists in the fundamentals and beyond on factory processes, their application to factory operations and the details of the practical operations of the unit processes. Engineer School will include a lecture on a priority topic identified by industry (e.g., carbonation, diffusion, crystallization/separation, etc.) and include time in a factory(ies) to understand and develop possible solutions to factory issues. This year, the course will focus on **Evaporation**. Courses are designed to improve the student's knowledge of the factory processes, increase value to the employer, and provide greater potential for advancement.

Eligibility

This course is open to any type of engineer (process, chemical, mechanical, maintenance, capital, etc...) or non-engineer, provided they have a background that would allow them to succeed in this setting. There are no higher educational requirements for students. However, instructors will present subject matter involving mathematics, engineering, physical and chemical subjects, and a proficient level of knowledge on these topics is encouraged.

Students are enrolled on the proposal of regular or associate member companies of the Beet Sugar Development Foundation. Member companies are permitted to enroll up to two attendees per factory or up to two attendees per member company, whichever is greater. The BSDF Board of Directors approves attendance of non-member company students on the following basis: *Each student must be sponsored by a member company.* In addition to the normal tuition, a surcharge of \$400 per non-member student per session will be assessed, and a letter of support from the sponsoring member company must be submitted to the BSDF office prior to registration. Space is limited for Engineer school and will be allocated to member company students first.

Prospective students will pay and register online. Credit cards will be accepted upon registration. Click on the link below to register for Engineer School. Registration for Engineer school closes **Friday, September 5, 2025.**

[Engineer School Registration Link](#)

Cancellation Policy

Engineer School – No enrollment changes will be permitted after **October 13, 2025.** Any cancellation of any MIBST student enrollment received by October 13, 2025 for Engineer School is fully refundable. **A fee of \$500 per student will be charged for any cancellation after October 13, 2025.**

BSDF reserves the right to cancel the entire school at any time for any reason. Tuition will be reimbursed should the entire school be cancelled.

General Information

Tuition fees – The 2025 tuition for a BSDF member company student based on single occupancy is **\$1,800**. A surcharge of \$400 as described under **Eligibility** will be assessed to students currently employed by a non-member company. Tuition includes lodging for four nights at the DoubleTree by Hilton Hotel Bay City – Riverfront, instructor fees, supplies, four breakfast meals, three lunches, two evening meals, and light snacks on days when class is in session. There are no tuition discounts for making other lodging arrangements.

Meals – Breakfast, **for students only**, is included in the school tuition and is offered at the hotel (Monday through Thursday). Light snacks and drinks during the morning and afternoon breaks will be available to students while class is in session on Monday. Lunch will be provided Monday through Wednesday, and dinner will be provided on Tuesday and Wednesday. Companies should provide students with an expense account for meals, other than the above, as well as other travel-related costs. Reasonable meals are available near the hotel.

Hotel accommodations – Tuition includes rooming at the DoubleTree by Hilton Hotel Bay City – Riverfront for four nights, beginning the Sunday before school starts and ending the last Thursday of the session.

Transportation – The DoubleTree in Bay City does offer a complimentary airport shuttle to/from the local MBS International Airport, however you must call one week in advance to check availability: (989) 891-6000.

2025 Hotel check-in / check-out dates (included in tuition)*:

Engineer School: Sunday, October 26 / Thursday, October 30 (four nights total)

**Any additional hotel nights outside of the check-in/check-out dates listed above will be charged to the student at the daily hotel rate.*

Unless other advance arrangements are made with the BSDF by the sponsoring company, all students are expected to room at the DoubleTree by Hilton – Bay City. It is imperative to let BSDF

staff know by **October 13, 2025** if a student has decided not to stay at this hotel, as BSDF must inform the Hotel of the rooming list at that time.

General Plan of Courses

The instructor will assume that most of the students are proficient in the subjects listed under **Eligibility**, as this is an advanced course.

Emergency situations do arise. The student must notify the director if they cannot attend a scheduled class. The director will work with the student to arrange make-up options for the student. A Certificate of Completion will be given to the student only when all assignments have been completed.

Classes will be held in the classroom at the DoubleTree by Hilton – Bay City. The typical daily class schedule will be as follows:

- Class will begin at 8:00 am and end at 5:00 pm on most days; however, class may start earlier or end later depending on the activity.
- There will be two 15-minute breaks (one morning and one afternoon) on lecture days.
- Lunch will be from 12:00 pm until 1:00 pm.
- Class on Thursday will end at 12:00 pm.

Students are required to attend class every day through Thursday in order to receive their graduation certificate.

Students will work on a group project to develop solutions to factory issues identified by the host company(ies). This group project allows students to network with individuals from other cooperatives, companies, and regions, discuss lecture learnings, share information and ideas, and develop solutions to real-world factory issues. On the last Thursday of the session, each group will present their solutions to the rest of the class.

When making travel arrangements, please note, students are required to attend class every day through Thursday in full to receive their certificate of completion. **Engineer School students are required to attend class on Thursday, October 30 until 12:00 pm.** The hotel is approximately 20 minutes from the local MBS International Airport. There are multiple transportation options to the hotel, including the hotel shuttle (based on reservations and availability), rental car, Uber, Lyft, taxi, etc...

We look forward to seeing you in Bay City, MI.

Sincerely,
Ed Swenson
Director – MIBST Engineer School